

**Job Description**

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| Job Title: | PDRA (Research Collaboration) Treatied Spaces Research Group |
| Faculty/Professional Directorate: | FACE |
| Subject Group/Team: | Treatied Spaces Research Group |
| Reporting to: | Professor Joy Porter |
| Duration: | Fixed Term |
| Job Family: | Academic |
| Pay Band: | 7 |
| Benchmark Profile: | Research Band 7 |
| DBS Disclosure requirement: | Na |
| Vacancy Reference: | PDRA Treatied Spaces Research Group |

**Details Specific to the Post**

**Background and Context**

### The Treatied Spaces Research Group (treatiedspaces.com) seeks to appoint a full-time PDRA from 1 May-31 July 2022. Remote and/or flexible working patterns are supported by agreement. The postholder will support the Research Group as it advances existing funded research, develops new research collaborations and progresses a large research grant bid towards submission. They will have the opportunity to advance their own research and significantly advance their knowledge and capabilities in relation to research grant capture. Sponsorship for candidates external to the UK is not offered in relation to this fixed-term post.

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### Specific Duties and Responsibilities of the post

The post holder will join a vibrant and energised team of academic staff involved in a range of collaborative digital, exhibition and research work. The successful candidate will hold a doctorate in any topic, have strong teamwork and digital skills and will welcome working flexibly in a fast-paced environment.

The Faculty is committed to supporting its academics to enjoy a rounded and successful academic career. The successful candidate will be encouraged to engage in continuing professional development activities, and to make use of the mentoring schemes that are facilitated by the Faculty.

For informal discussions regarding this post please contact Professor Joy Porter on [Joy.porter@hull.ac.uk](mailto:Joy.porter@hull.ac.uk)

**GENERIC JOB DESCRIPTION**

The job duties and responsibilities listed below are intended to describe the general nature of the role. The duties and responsibilities and the balance between the elements in the role may change or vary over time depending on the specific needs at a specific point in time or due to changing needs in the department. Candidates should note that there may not be an immediate requirement to carry out all the activities listed below.

### Overall Purpose of the Role

The researcher at this level will be:

* An experienced and professional researcher and will be a subject specialist, drawing upon knowledge gained from postgraduate research and/or working within a Research Band 6 role.
* Associated with a particular project (or projects) and will contribute ideas, and/or enhancement of techniques or methodologies and be expected to take significant initiatives in their work and consult with the Principal Investigator over the details of the project. They will work under supervision and receive academic, pastoral support and guidance which may include specific training, career opportunities and mentoring.

They may contribute to the Department’s teaching, through supervision of projects, overseeing practical classes, or taking small group tutorial classes.

The main focus of the work will involve conducting individual and collaborative research projects under the general guidance of a senior academic or Principal Investigator using new research techniques and methods, analysing and interpreting data and writing up research for publication.

**Main Work Activities**

1. Conduct individual and collaborative research projects to include:

* Using expertise to carry out projects they are working on.
* Contribute to the preparing proposals and applications for external bodies, e.g. for funding and contractual purposes with appropriate support or contribute to the writing of collective bids.
* Use new research techniques and methods.
* Analyse and interpret research data.
* Write up research work of the project and its dissemination through seminar and conferences presentations and publications.

1. Responsible for the management of projects to include:

* Plan and manage own research activity in collaboration with others.
* Manage administrative activities with guidance if required.
* Plan and monitor the work of the project or projects if applicable.

1. Assist with teaching and learning support in own area of study to include:

* Assist in the development of student research skills.
* Assess student knowledge and supervision of projects.
* Supervise and guide final year students.

1. Develop and initiate collaborative working internally and externally to include:

* Build internal contacts and participate in internal networks for exchange of information and to form relationships for future collaboration and to progress their research.
* Develop links and join external networks to share information and identify future potential sources of funding.
* Work with colleagues on joint projects as required.
* Attend and contribute to relevant meetings.

1. Demonstrate evidence of own personal and professional development to include:

* Continually update knowledge and understanding in field or specialism.
* Appraisal, induction and performance reviews.
* Participate in training and development activity.
* Maintain links with professional institutions and other related bodies.
* Collaborate with academic colleagues on areas of shared research interest.

### Additionally the post holder will be required to:

* Fulfil the employees’ duties described in the University’s health and safety policies and co-operate with the health and safety arrangements in place within the department. May be required to undertake specific health and safety roles on request e.g. Display screen equipment assessor, departmental safety officer, fire warden etc.
* Show a commitment to diversity, equal opportunities and anti-discriminatory practices this includes undertaking mandatory equality and diversity training.
* Comply with University regulations, policies and procedures.

**PERSON SPECIFICATION – Research Band 7**

***Guidance Notes: The criterion used below is “generic” and taken from The University of Hull Academic Profiles. Please add, where appropriate, subject specific criteria. For example, under education and training insert the relevant discipline. Where it is appropriate please provide desirable criteria which will be useful, advantageous and will enhance the role.***

***Please note: This document will form part of the advertisement and recruitment pack to candidates. If a candidate does not meet all the criteria listed as ‘Essential’ they must not be interviewed.***

***Please remove the above guidance information once person specification has been completed***

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| **Specification** | **Essential** | **Desirable** | **Examples Measured by** |
| **Education and Training**  Formal qualifications and relevant training | * A PhD in a relevant discipline | PhD in food science, geography, Indigenous history or cognate disciplnes | Application  Interview  Other |
| **Work Experience**  Ability to undertake duties of the post | **Evidence of:**   * An emerging track record in an appropriate research field, including scientific publications, presentations at scientific conferences and contributing to grant applications |  | Application  Interview  Other |
| **Skills and Knowledge**  Includes abilities and intellect | **Evidence of:**   * Participation in networks that seek to promote research collaboration * Effective management of resources Contribution to the supervision of undergraduate project, masters or PhD students | Ability to work at pace in intercultural contexts  Ability to communicate to a high standard in written form | Application  Interview  Other |
| **Personal Qualities**  Includes any specific physical requirements of the post – (subject to the provisions of the Equality Act 2010) | * An expectation to positively contribute to University activities and initiatives which may include open days, graduation ceremonies, etc., and have a willingness to undertake administrative activities * Show evidence of collaborative working, particularly on interdisciplinary activities * Evidence of working in an open and transparent way, providing information and communicating effectively with colleagues * Evidence of Continuous Professional Development | Strong teamwork ethos | Application  Interview  Other |